

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES

AGENDA DATE: NOVEMBER 8, 2005

CONTACT PERSON/PHONE: DR. NORMAN MERRIFIELD / _____

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Parks & Recreation to use amplification (2 microphones and 2 speakers) at San Jacinto Plaza – 111 Mills St on December 3, 2005 from 2:00 p.m. to 8:00 p.m. for a Christmas Tree Lighting Ceremony. Approximately 500 persons will take part and 20,000 spectators are anticipated. (District 8) [Dr. Norman Merrifield]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for Parks & Recreation to use amplification on December 3, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: October 24, 2005

TO: CITY CLERK

CITY CLERK DEPT.

FROM: Parks & Recreation
Dr. Norman Merrifield

05 OCT 31 AM 5:01

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

November 8, 2005

Item should read as follows:

Parks & Recreation to use amplification (2 microphones and 2 speakers) at San Jacinto Plaza – 111 Mills St on December 3, 2005 from 2:00 p.m. to 8:00 p.m. for a Christmas Tree Lighting Ceremony. Approximately 500 persons will take part and 20,000 spectators are anticipated. (District 8) [Dr. Norman Merrifield]

SPECIAL INSTRUCTIONS:

PERMIT #05-174

DEVELOPMENT SERVICES USE

Item No. _____

- POLICE DEPARTMENT
- N/A FIRE DEPARTMENT
- N/A SUN METRO
- PARKS DEPARTMENT
- N/A ENGINEERING/TRAFFIC
- N/A TXDOT
- N/A STREET DEPARTMENT
- N/A CIVIC CENTER
- COMPLETE

5. Approximate number of participants: 500

6. Approximate or anticipated number of spectators: 20,000

7. Purpose of event: (i.e. fund-raiser, school activity, etc.)
Annual Parade & Lighting of the Tree Ceremony

(State whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.)

If this is a fund-raiser and funds are estimated to be over \$500, please list your Charitable Solicitation Permit number:

RELEASE: In consideration of the permit for use of amplification in city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Wayne Shattler
Signature of Applicant

10/10/05
Date

For City of El Paso Parks & Recreation
(Organization/Sponsor)

FOR OFFICE USE ONLY

AMPLIFICATION

Event: **PARKS & RECREATION CHRISTMAS TREE LIGHTING CEREMONY**

DECEMBER 3, 2005

(Date)

From: **2:00 P.M.**

(Time)

To: **8:00 P.M.**

(Time)

Location: **SAN JACINTO PLAZA – 111 MILLS ST**

Number of and sound amplifying capacity of microphones, amplifiers and speakers permitted:

2 MICROPHONES AND 2 SPEAKERS

City Council Hearing: **NOVEMBER 8, 2005**

(Date)

Copy to:

X Police Department

X Parks Department (if park is involved)

Comments: _____

Development Services

Recommendation: _____

City Council Action: _____ Approve _____ Disapprove _____ Approved W/ Mod

Date Permit Issued: _____ Permit No. _____

R. Alan Shubert, PE, CBO
Development Services Director

FOR OFFICE USE ONLY

AMPLIFICATION

Event: PARKS & RECREATION CHRISTMAS TREE LIGHTING CEREMONY

DECEMBER 3, 2005

From: 2:00 P.M.

To: 8:00 P.M.

(Date)

(Time)

(Time)

Location: SAN JACINTO PLAZA - 111 MILLS ST

Number of and sound amplifying capacity of microphones, amplifiers and speakers permitted:

2 MICROPHONES AND 2 SPEAKERS

City Council Hearing: NOVEMBER 8, 2005

(Date)

Copy to:

Police Department

Parks Department (if park is involved)

Comments:

RA

Development Services

Recommendation:

City Council Action: _____ Approve _____ Disapprove _____ Approved W/ Mod

Date Permit Issued: _____ Permit No. _____

Alan Shubert, PE, CBO
Development Services Director

For Office Use Only

Event: Parks & Recreation Christmas Tree Lighting Ceremony

Fee Paid: _____

City Council Hearing: November 8, 2005
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

05-174

PERMIT

EVENT Parks & Recreation Christmas Tree Lighting Ceremony

LOCATION: San Jacinto Plaza – 111 Mills St.

DATE OF EVENT: December 3, 2005 from 2:00 p.m. to 8:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, PE, CBO
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

OCTOBER 31, 2005

DEVELOPMENT SERVICES DEPARTMENT

Parks & Recreation
Dr. Norman Merrifield

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on November 8, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

Parks & Recreation to use amplification (2 microphones and 2 speakers) at San Jacinto Plaza – 111 Mills St on December 3, 2005 from 2:00 p.m. to 8:00 p.m. for a Christmas Tree Lighting Ceremony. Approximately 500 persons will take part and 20,000 spectators are anticipated. (District 8) [Dr. Norman Merrifield] Permit # 05-174

RESPONSES:

No objections from Parks. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Development Services recommends approval.

R. ALAN SHUBERT, PE, CBO
DEVELOPMENT SERVICES DIRECTOR